



## Scholarship Application

Do you have questions?  
Please email [smocialservices@comcast.net](mailto:smocialservices@comcast.net)

Application due dates:  
Fall Semester – May 1  
Spring Semester - October 15  
Summer Semester – March 15

### Signal Mountain Social Services Scholarship Academic Year 2017-18

1. DEADLINE for scholarship is on application due date at 5:00 p.m. (**NO EXCEPTIONS**)
2. Refer to application process below for a list of the supporting documents needed (i.e., reference forms, evidence of GPA, etc.) Incomplete applications will not be considered.
3. If any question does not apply to you in this application please put N/A in the space.
4. Type or print legibly. Illegible applications will be returned to you.
5. You will be notified by phone or email (4) weeks after deadline date regarding the status of your application.
6. If you have any questions about the application, please call Mary Lee Ziebold

**PURPOSE** The Signal Mountain Social Services Scholarship Fund was established in 2014. The mission of the scholarship is to provide financial assistance to individuals enrolled for undergraduate study in community colleges, colleges, trade schools and universities. The Signal Mountain Social Services Scholarship principally targets two and four year academic programs; however, certificate/licensing programs including but not limited to fields such as paralegal training, IT, dental assisting, medical records personnel and nursing are also eligible.

**FINANCIAL ASSISTANCE** is based on financial need, academic performance, leadership potential, and participation in Signal Mountain Social Services programs including but not limited to volunteer hours. Scholarships are awarded and/ or renewed annually provided funds are available. In addition, the scholarship may be renewed provided the award recipient meets the conditions outlined below in *Scholarship Renewal*.

### SCHOLARSHIP AWARDS

Signal Mountain Social Services awards scholarships on the basis of a comprehensive process. Areas that are reviewed by the committee include, but are not limited to the following: Academic Accomplishments, Community Service, References, Personal Essay and Financial Need. Signal Mountain Social Services pays scholarship funds directly to the recipient's school. Scholarships are awarded each semester and will be continued each semester if the student maintains a 2.5 GPA each semester. The Signal Mountain Social Services Scholarships are awarded without regard to race, color, ethnicity, gender or sexual orientation. Scholarships awarded are based upon the availability of funds and additional qualifying criteria.

### CRITERIA

- Applicants must have permanent residence status in zip code 37377, Hamilton County, Signal Mountain, Tennessee.
- Applicants must be completing or have completed high school successfully or received a GED,

- Applicants must be accepted at a college, university, or trade/technical school program for the upcoming academic semester. If scholarship money is awarded, this is the only program that will receive the funds on behalf of the applicant.
- Applicants must demonstrate a need for financial assistance.
- Preference will be given to applicants who have participated in Signal Mountain Social Services programs.

### ***CRITERIA Continued.***

- Applicants must be a citizen or legal permanent resident of the United States.
- Student must apply for the Federal Student Aid Application (FAFSA).
- Student must submit a copy of their Student Aid Report (SAR)
- Applicants must complete and submit a Scholarship Application by semester due date.
- Scholarship recipients will receive their check for the next semester **only** after their grades from the previous semester have been received.

### **TIMELINE**

- New applications are due to SMSS by application semester deadline and then once a year thereafter.
- Renewal application is due to SMSS once a year on applicant's anniversary by the semester deadline.
- Candidates that are eligible for interviews will be notified by the SMSS Scholarship Committee 7 days after the application semester deadline.
- If awarded a scholarship applicants are notified 14 days after the application semester deadline.

### **Application Process**

#### **NEW SCHOLARSHIP APPLICANTS MUST PROVIDE:**

- Completed application form.
- Official high school transcript in a sealed envelope from the institution.
- Two academic references from a guidance counselor or teacher.
- A letter completed reference from an employer or other community member.
- Proof of acceptance at an academic, vocational or technical school for post-secondary studies.
- Demonstrated financial need.

#### **SCHOLARSHIP RENEWAL APPLICANTS MUST PROVIDE:**

- Scholarships may be renewed annually if entering a full time program, and up to three times for a total of 4 years of study, if recipients maintain a 2.5 average GPA and complete required volunteer hours. More than 3 renewals may be considered on a case by case basis. This presupposes that funds are available for disbursement.
- The scholarship recipient must demonstrate need for continued financial assistance.
- A personal statement describing their experience during their academic year and what they have learned that will help them move forward in life.
- Completed application form.
- The Scholarship recipient must retain permanent residence status in the 37377 zip code, Hamilton County, Signal Mountain, Tennessee.
- Students must provide a transcript for consideration. Students may provide a transcript printed from an online college record through the prior semester or an official transcript. Awards will be made provisionally pending receipt of final grades from spring semester of that year.
- Renewal applications are due on applicant's anniversary by the semester deadline.

#### **SCHOLARSHIP AWARDS**

- Award notification will be given 14 days after the application semester deadline.

- Applicant must provide their **student ID, the correct mailing address of their institution and the department where their scholarship check is to be received.**
- Award amounts will be distributed each semester after a student's **final grades are received by Signal Mountain Social Services**

**CRITERIA FOR SCHOLARSHIP RECIPIENTS**

- All recipients must apply for a Pell Grant.
- If applicant is awarded a scholarship, 3 volunteer hours per academic semester must be worked in Signal Mountain Social Services programs. Volunteer hours are counted beginning May 1<sup>st</sup> in the spring and ending April 30th the following year.
- All scholarship recipients will coordinate a plan for how they will meet their service requirement with the Signal Mountain Social Services Volunteer Coordinator after accepting the scholarship and before beginning their college studies.
- Scholarship recipients will receive their check for the next semester only after their grades from the previous semester have been received. Students must receive a 2.5 grade point average based on a 4.0 scale.

**Deadline** for the application is on the semester deadline. Applications postmarked after this date will not be considered.

**Please mail OR submit application in person to:**

**Signal Mountain Social Services Scholarship Program**

**633 Mississippi Avenue  
Signal Mountain, Tennessee 37377**

**OR**

**Submit application via email to [smsocialservices@comcast.net](mailto:smsocialservices@comcast.net)**

**Application must be filled out by applicant.**

Please check one of the following: New Scholarship applicant _____ Scholarship Renewal _____
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Please **type on a separate sheet** or **print** your answers below. If application is illegible it will be returned to you.

1	Last Name: _____	First Name: _____
2	Mailing Address: Street: _____ City: _____ State: _____ ZIP: _____	
3	Daytime Telephone Number: (      ) _____ Email address: _____	
4	Current High School: _____	Number of years attended HS: _____
5	I will be attending the following school in the Fall, Spring, Summer of YEAR: _____ Address/ Phone _____	
6	What year will you enter school? Freshman      Sophomore      Junior      Senior	
7	Will you be a full time student? _____	
8	Will you be a commuting student? Will you live on campus? _____ If you are not living on campus, where will you be living? _____	
9	Grade Point Average (GPA): _____ (On a 4.0 scale) Attach proof of GPA; your most recent <b>official</b> school transcript required.	
10	ACT Score: _____ Or SAT Score: _____ A copy of your ACT <b>or</b> SAT score sheet on official high school transcript is required.	

11	Name & address of parent(s) or legal guardian(s): Use reverse side of application if you need more space. Name (s) _____ Street: _____ City: _____ State: _____ ZIP: _____ Home phone of parents or legal guardians: _____				
12	List the name of any college you have attended.	Year Began	Year Ended	Year Graduated	Type of Degree Received
	A.				
	B.				
	C.				
13	What specialty/major do you plan to major in as you continue your education?				
14	List expenses you expect to incur per semester or quarter: (Approximate figures acceptable) Make additional comments if needed.				
	A.	Tuition:	Amount: \$		
	B.	Books:	Amount: \$		
	C.	Room & Board:	Amount: \$		
	D.	Other expenses:	Amount: \$		
	E.	Other expenses:	Amount: \$		“
15	List other financial assistance you will receive per semester or quarter:				
	A.	Personal:	Amount: \$		
	B.	Other Scholarship(s):	Amount: \$		
	C.	Grants:	Amount: \$		
	C.	Student Loan(s):	Amount: \$		
	D.	Other Financial Resources:	Amount: \$		

**Please list the following information on a separate sheet if needed.**

16	<b>SCHOOL EXTRA-CURRICULAR ACTIVITIES:</b> Please list school extra-curricular activities in which you have participated. Note leadership roles and dates.
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17	<b>AREA OF STUDY:</b> What do you want to study and why?		
18	<b>ORGANIZATIONS:</b> Please list community organizations such as service, volunteer and religious organizations in which you are now active or have previously been active. Note leadership roles and dates.		
19	<b>RECOGNITIONS:</b> Please list important awards and recognitions received. Note organizations presenting honor and date.		
20	<b>GOALS:</b> What are the short and long term goals for your life?		
21	<b>NEED:</b> Please explain your need for the Signal Mountain Social Services Scholarship		
22	<b>CAREER PLANS:</b> What are your career plans and what would you like to be doing in 10 years?		
23	<p>A. The following items must be attached to this application in order for the application to qualify to be reviewed by the scholarship committee.</p> <p>B. Your application will be returned to you if these items are not attached to this application. (No exceptions.)</p> <p>C. Circle "YES" or "NO" to be sure you have attached each item as required.</p>		
	YES	NO	<b>Two reference forms.</b> Your references will mail these to the Signal Mountain Social Services marked attention: Mary Lee Ziebold Scholarship Committee.
	YES	NO	<b>Proof of college acceptance or current student enrollment.</b> A letter of college acceptance or program acceptance is required for receipt of funds.
	YES	NO	<b>Most recent <u>official</u> high school or <u>official</u> college transcript.</b> Photocopies of your transcript are <b><u>not acceptable</u></b> .
	YES	NO	<b>Answers to questions 1-22</b>

**STATEMENT OF ACCURACY**

I hereby affirm that all the above stated information provided by me to the Signal Mountain Social Services Scholarship Committee is true, correct and without forgery. I also consent that my picture may be taken and used for any purpose deemed necessary to promote the Signal Mountain Social Services Scholarship Program.

I hereby understand that if chosen as a scholarship winner, according to Signal Mountain Social Services' scholarship policy, I must provide evidence of enrollment/registration at the post-secondary institution of my choice before scholarship funds can be awarded.

Signature of scholarship applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Witness \_\_\_\_\_ Date: \_\_\_\_\_

**The deadline for this application to be received by Signal Mountain Social Services by semester due date. No Exceptions**